



Date: August 4, 2010

Project: **Gloria Dei Lutheran Church / #0737**

Subject: Progress Meeting #19

Present: Cheryl McGuire, Gloria Dei Lutheran Church  
Tim Selbo, Gloria Dei Lutheran Church  
Jim Menk, Gloria Dei Lutheran Church  
Terry Boomsma, Fiegen Construction  
Cory A. Bleyenbug, Koch Hazard Architects

To: Terry Boomsma, Fiegen Construction (for Contractor distribution)  
Jim Menk, Gloria Dei Lutheran Church  
Cheryl McGuire, Gloria Dei Lutheran Church  
Pastor Tim Selbo, Gloria Dei Lutheran Church  
Bob O'Connor, Gloria Dei Lutheran Church  
Lyle Pudwill, Confluence  
Greg Hannestad, Structural Engineering Associates  
Kelly Loudenslager, Associated Consulting Engineers, Inc.  
Norm deWit, Associated Consulting Engineers, Inc.  
Cory A. Bleyenbug, Koch Hazard Architects  
Jeff A. Hazard, AIA, Koch Hazard Architects

#### 1. Project Schedule

- a. Work In Progress as described by the G.C.:
  - i. Light gauge steel framing is ongoing.
  - ii. Exterior Sheathing at the fellowship area is in progress.
  - iii. Glue-lams and decking is in progress over the east gallery corridor.
  - iv. Mechanical & Electrical rough-ins are ongoing.
  - v. Masonry at the high walls is in progress.
- b. Anticipated Work as described by the G.C.:
  - i. Mechanical room floor is scheduled to be poured next week.
  - ii. Wood decking over the chapel.
  - iii. Metal decking & roofing installation at Area "B" over the fellowship will begin soon.
  - iv. Interior drywall in Area "C" is on hold until windows are installed.
  - v. Windows have been measured and installation to begin in 1-2 weeks.
  - vi. Curb & Gutter work for the parking lots.
- c. Anticipated Deliveries as described by the G.C.:
  - i. Skylight material to be delivered this week.
  - ii. Storefront is scheduled to be delivered in a week or two.

#### 2. Coordination Issues

- a. Submittals
  - i. No submittals are being reviewed.
- b. RFIs
  - i. Sanctuary Ductwork under balcony coordination.
  - ii. Flat roof at Commons needs coordination with drain leader locations.
  - iii. A meeting will with the school will be held to review the preschool playground configuration.
  - iv. Koch Hazard will provide list of Owner supplied Appliances. Sizes are needed for casework coordination.
  - v. The Exit Sign at the front of the chancel will be relocated to the angled wall and exit sign types will be reviewed.
  - vi. Koch Hazard is reviewing projection screen sizes and configuration.
  - vii. A/E will review power requirements for the new garage. The garage will be a new structure. Koch Hazard will review design with Cheryl.
- c. RFPs
  - i. RFP 9 (Balcony Framing) is pending clarification from structural engineer.

- ii. RFP 20 (Added Lights in Fellowship) is pending price from general contractor.
- iii. RFP 21 (Add Power/Data in Youth) is pending price from general contractor.
- iv. RFP 22 (Monument Signs) is pending revised price with digital display as option to be added in future.
- v. RFP 23 (Enclosure Height) is pending revised price from general contractor.
- vi. RFP 24 (Sanctuary Lighting Mod) is pending price from general contractor.
- vii. Koch Hazard will issue RFP for the following:
  - Hardware changes requested by owner
  - Clere-story window in center office

3. Open/Other Items

- a. Security system decision needs to be made asap. Koch Hazard will get recommendation from ACEI today.
- b. AVE lighting design is needed asap for completion of roofing over sanctuary.
- c. Koch Hazard will review possible options for Cross design at front of building.
- d. Koch Hazard will provide revised colored floor plan.
- e. Koch Hazard will call Vierink and Confluence to see if anything can be done regarding water coming onto site from adjacent property.
- f. Owner indicated that they would like monument sign work started as soon as possible.

4. Next Meeting

- a. A meeting has been scheduled to review the AVE rough-in documents with the contractor and AVE on Tuesday, July 27 at 10am.
- b. August 4, 2010, 10AM at the Job Site if weather permits.

END OF REPORT

Please carefully review this record and inform us immediately of any inaccuracies.

Sincerely,

KOCH HAZARD ARCHITECTS

Cory A. Bleyenbug, Project Manager