



Date: July 21, 2010

Project: **Gloria Dei Lutheran Church / #0737**

Subject: Progress Meeting #18

Present: Cheryl McGuire, Gloria Dei Lutheran Church  
Tim Selbo, Gloria Dei Lutheran Church  
Jim Schmidt, Gloria Dei Lutheran Church  
Jayd Borman, Fiegen Construction  
Cory A. Bleyenburg, Koch Hazard Architects

To: Terry Boomsma, Fiegen Construction (for Contractor distribution)  
Jim Menk, Gloria Dei Lutheran Church  
Cheryl McGuire, Gloria Dei Lutheran Church  
Pastor Tim Selbo, Gloria Dei Lutheran Church  
Bob O'Connor, Gloria Dei Lutheran Church  
Lyle Pudwill, Confluence  
Greg Hannestad, Structural Engineering Associates  
Kelly Loudenslager, Associated Consulting Engineers, Inc.  
Norm deWit, Associated Consulting Engineers, Inc.  
Cory A. Bleyenburg, Koch Hazard Architects  
Jeff A. Hazard, AIA, Koch Hazard Architects

## 1. Project Schedule

- a. Work In Progress as described by the G.C.:
  - i. Light gauge steel framing is in progress and nearing completion.
  - ii. Metal Trusses will be installed at Area "B" over the fellowship area by the end of the week.
  - iii. Glue-lams and decking is completed over the sanctuary and will be complete over the Commons by the end of the week.
  - iv. Glue-lams have been installed in the chapel.
  - v. Flat roof framing near the chapel are in progress.
  - vi. Mechanical & Electrical rough-ins are ongoing.
- b. Anticipated Work as described by the G.C.:
  - i. Exterior Sheathing at Area "A & B".
  - ii. Wood decking over the chapel.
  - iii. Masonry to start up again in Mid August.
  - iv. Interior drywall in Area "C" is on hold until windows are installed.
  - v. Windows are scheduled to be measured tomorrow and installation to begin in 2 weeks.
- c. Anticipated Deliveries as described by the G.C.:
  - i. Skylight material.
  - ii. Storefront(window material).

## 2. Coordination Issues

- a. Submittals
  - i. No submittals are being reviewed.
- b. RFIs
  - i. Sanctuary Ductwork under balcony coordination.
  - ii. Flat roof at Commons needs coordination with drain leader locations.
  - iii. Sprinkler lines at Glue-lams. A meeting will be schedule to tour St. Catherine Drexel to determine what approach will look the best.
  - iv. Site and landscaping tree locations. Cheryl will review with staff. It was recommended to look at OSLC play area.
  - v. Owner supplied Appliances sizes are needed for casework coordination.
  - vi. The Exit Sign at the front of the chancel will be relocated to the angled wall and exit sign types will be reviewed.
  - vii. Koch Hazard will provide new projection screen sizes to the GC.
  - viii. A/E will review power requirements for the new garage. The garage will be a new structure. Koch Hazard will review design with Cheryl.

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c. RFPs

- i. RFP 9 (Balcony Framing) is pending clarification from structural engineer.
- ii. RFP 20 (Added Lights in Fellowship) is pending price from general contractor.
- iii. RFP 21 (Add Power/Data in Youth) is pending price from general contractor.
- iv. RFP 22 (Monument Signs) is being revived by A/E.
- v. RFP 23 (Enclosure Height) is pending revised price from general contractor.
- vi. RFP 24 (Sanctuary Lighting Mod) is pending price from general contractor.

3. Open/Other Items

- a. Security system decision needs to be made in the next few weeks.
- b. Acoustic study proposal has been approved to proceed.

4. Next Meeting

- a. A meeting has been scheduled to review the AVE rough-in documents with the contractor and AVE on Tuesday, July 27 at 10am.
- b. August 4, 2010, 10AM at the Job Site if weather permits.

END OF REPORT

Please carefully review this record and inform us immediately of any inaccuracies.

Sincerely,

KOCH HAZARD ARCHITECTS

Cory A. Bleyenburg, Project Manager