



Date: January 6, 2010

Project: **Gloria Dei Lutheran Church / #0737**

Subject: Progress Meeting #5

Present: Jeff Fiegen, Fiegen Construction
Terry Boomsma, Fiegen Construction
Jayd Borman, Fiegen Construction
Jim Menk, Gloria Dei Lutheran Church
Cheryl McGuire, Gloria Dei Lutheran Church
Cory A. Bleyenburg, Koch Hazard Architects

To: Jeff Fiegen, Fiegen Construction
Terry Boomsma, Fiegen Construction
Jim Menk, Gloria Dei Lutheran Church
Cheryl McGuire, Gloria Dei Lutheran Church
Pastor Tim Selbo, Gloria Dei Lutheran Church
Bob O'Connor, Gloria Dei Lutheran Church
Lyle Pudwill, Confluence
Dennis Fleisher, MuSonics
Greg Hannestad, Structural Engineering Associates
Kelly Loudenslager, Associated Consulting Engineers, Inc.
Norm deWit, Associated Consulting Engineers, Inc.
Cory A. Bleyenburg, Koch Hazard Architects
Jeff A. Hazard, AIA, Koch Hazard Architects

1. Project Schedule

- a. Work In Progress as described by the G.C.:
 - i. Structural Steel over gym has been installed.
 - ii. Gym steel decking is half installed.
 - iii. Steel stud framing is in progress at the classrooms.
 - iv. Foundations have been protected from frost.
 - v. Snow and cold weather has slowed progress.
 - vi. Currently 3 weeks behind schedule.
- b. Anticipated Work as described by the G.C.:
 - i. Steel stud framing at the administration area.
 - ii. Area "A" trusses are in production
 - iii. Area "C" trusses will begin installation towards the end of the month.
- c. Anticipated Deliveries as described by the G.C.:
 - i. Structural steel.
 - ii. Nail Base for gym roof.

2. Coordination Issues

- a. Submittals
 - i. The following submittals are being reviewed by A/E:
 - 075323 EPDM Roofing
 - 076200 Sheet Metal Flashing & Trim
 - 086300 Metal Framed Skylights
 - ii. Jayd indicated that he will need roof flashing details soon.
- b. RFIs
 - i. Power placement (Enclosure layout). Koch Hazard is reviewing the Enclosure layout.
- c. RFPs
 - i. RFP's 1, 3 & 4 have been approved by the owner.
 - ii. RFP's 2 & 7A are being reviewed by A/E.
 - iii. RFP's 6 & 7 were approved at the meeting.
 - iv. RFP 5 is pending prices from the contractor.
 - v. Koch Hazard will issue an RFP for the following items:
 - a. Change balcony deck material.
 - b. Change Fence Height at outdoor play area 5' high.
 - c. Delete dimensional building signage.

3. Open/Other Items

- a. Site Signage. It A preliminary design of a message board from Pride Neon indicates that the message board would cost in the range of \$11,000 per sign. A conditional use permit for a message board in a residential district is required. Koch Hazard will review with Confluence any alternate sign designs.
- b. Koch Hazard will verify with Norm deWit if there are other drain options at the outdoor storage room. The Owner is concerned about sand and gravel being brought in with equipment.
- c. Koch Hazard will discuss with Greg Amble what their national campus uses for security and access. Cheryl indicated that they would like to use a similar system.
- d. Cory would check with Stacey for an update on the Stain Glass Art commissioning.
- e. Cory will check with Glenda for status and schedule of pew recommendations and timeline.
- f. Koch Hazard will schedule coordination meetings for the following:
 - i. Organ coordination with John Nordlie. (Pending preliminary design from John.)
 - ii. AV coordination with Dennis Fleisher, Peter Borchard, Eric Vasgaard & Greg Sletto. (Pending Proposal from Dennis.)
 - iii. Sanctuary lighting review with Kelly Loudenslager & Eric Vasgaard.

4. Next Meeting

- a. January 20, 2010, 10AM at the offices of Koch Hazard.
- b. Keying Schedule meeting to follow next meeting.

END OF REPORT

Please carefully review this record and inform us immediately of any inaccuracies.

Sincerely,

KOCH HAZARD ARCHITECTS

Cory A. Bleyenbug, Project Manager